

# CREATING A SPECIAL EDUCATION PLAN: ORGANIZING YOUR NEXT STEPS

**Topic:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Action steps** (3-5 things you will do for next steps)

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**Who to contact** (people, organizations, or resources you need to follow up with)

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**Information to research further** (topics, laws, programs, or supports you need more information about)

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**Follow-up tasks and deadlines** (What do you need to look at again? Who will you follow up with? When do you need to complete these?)

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**Small steps lead to big progress!**